

Surname :

ID Number :

Prog. Code :

Dundee College is a charity registered in Scotland, No. SC021188

Please complete ALL parts of the form in CAPITAL letters. Code lists referred to are provided on a separate sheet.

PERSONAL DETAILS

Title

Gender

First Name

Last Name

Known as

Date of birth

Previous Last Name

SQA Candidate No.

National Ins. No.

Ethnic origin (List A)

Have you lived in the UK for more than 3 years? Yes / No

What is your nationality

If you have an additional support need that could cause you difficulty on your programme, please select a code that best describes it from List B _____

If you wish to discuss your support needs in confidence, please tick this box and a member of our Student Services Team will contact you

Home address

UK Region or Country

Postcode (UK only)

Home phone no.

Mobile phone no.

Email address

Term time address

(If different from above)

Postcode (UK only)

School attended

Are you still at school ? Yes / No

EMERGENCY CONTACT DETAILS

Name

Relationship to you

Contact phone no.

STUDENT PROGRAMME INFORMATION

Title

Code

Student Start Date

Expected End Date

Fee Status / Fee

Study mode

Main Campus

FEE PAYMENT INFORMATION

How will the fee be paid? (List C) _____

If this information is not provided, we will send you an invoice.

If you selected UK Company please state :

Company name

Contact person

Company address

Company phone no.

Does your employer require reports on your attendance and / or achievement? Yes / No

Are you a Passport to Learning Student? Yes / No

ENROLMENT INFORMATION

What is your Student Category ? (List D) _____

How did you find out about this programme ? (List E) _____

Is your first language English ? Yes / No

Are you a single parent ? Yes / No

What were you doing before coming to College ? (List F) _____

Please turn the form over

CATEGORY DETAILS (Codes 08 or 09)

If you are a Skillseeker, Modern Apprentice, Training for Work or New Deal student, please give the name and address of your managing agent or licensee

Agency name

Contact person

Agency address

Phone number

QUALIFICATIONS

What is your highest qualification? (List G)

How many of the following qualifications do you have?

Highers at A-C

A-Levels at A-E

Other SCE/GCE/GCSE at 1-3 or A-C

Other SCE/GCE/GCSE at 4-5 or D-E

SQA Units

Other qualifications (Code from List G)

Thank you. Now please read and sign the Declaration below.

Declaration:

Data Protection Act: I confirm that I have read the College's Data Protection Act registration principles

SDS Data: By ticking this box I agree that my personal details may be shared with Skills Development Scotland ('SDS') within the terms of the SDS Data Access Agreement. I confirm and acknowledge that I have received a copy of the SDS Data Access Agreement

Individual Learning Plan: I confirm that

- ✓ I have chosen a programme that suits my needs
- ✓ I understand how this programme could lead on to other programmes and/or employment
- ✓ My learning support needs have been identified
- ✓ My entitlement to student funding has been explained
- ✓ I understand that my place on this programme may be part-financed by the European Union

College rules: I agree to be bound by the rules of Dundee College and understand that this declaration forms part of a legally binding contract.

This enrolment: I confirm that the details entered on this form are correct and understand that it is my responsibility to inform the College if any of these details change.

Programme fee: If I am paying the programme fee myself, I agree to make this payment on or before enrolment (or via the College's instalment scheme if appropriate) and I understand that the full programme fee is payable regardless of my completion of the programme.

Student signature :

Date :

College Staff signature :

Date :

Certified as eligible for participation in a project funded by the European Union by :

Approval signature :

Date :